



# **MINISTRY OF FINANCE AND THE PUBLIC SERVICE**

**PUBLIC SECTOR TRANSFORMATION IMPLEMENTATION UNIT**

## ***INVITATION FOR CURRICULA VITAE***

The **Public Sector Transformation Programme** is seeking a

### **Finance and Administration Manager**

to provide leadership, coordination and guidance to the Finance and Administrative functions of the Public Sector Transformation Information Unit (TIU) through the efficient management of the administrative arm of the Project Executing Unit.

The Programme is being supported through funding from the Inter-American Development Bank (IDB) over six years and aims to address quality, cost, and efficiency of public services in Jamaica. The Programme is being executed by the Office of the Prime Minister (OPM). Individuals will be selected using the Selection Based on Comparison of Qualification of National Individuals (QCNI) methodology and procedures, in accordance with the Policies for the Selection and Contracting of Consultants Financed by the Inter-American Development Bank (GN-2350-9) and the Government of Jamaica detailed in the "Handbook of Public Sector Procurement Procedures", respectively.

The Terms of Reference is available on the websites of the OPM's and the Ministry of Finance and the Public Service at [www.opm.gov.jm](http://www.opm.gov.jm) and [www.mof.gov.jm](http://www.mof.gov.jm), respectively. Interested persons should submit their applications and curricula vitae **NO LATER THAN July 27, 2018** to:

**The Procurement Specialist  
Support to the Public Sector Transformation Programme  
Office of the Prime Minister  
Email: [tiuprocure@mof.gov.jm](mailto:tiuprocure@mof.gov.jm)**

**We thank all interested persons for applying, however please note that only short listed applicants will be contacted. The OPM reserves the right to withdraw this invitation without providing reasons(s) at any time before the indicated deadline for application.**